

# 365 HR Service



## Telegram App Time Tracking



## HR SUITE OF SOLUTION

# 365HR Service Mobile GPS Attendance Tracking Management

# Mobile GPS Tracking Time Management Modules

## 365HR Service of Solutions

- The Modules within the 365HR Service suite of Solution recommended for Mobile GPS Tracking Time Management, are stated :-
  - Human Resources System Console (HRSC)
  - Human Resources Personal Bio Management (HRPBM)

Two Module are the compulsory Module within the 365Hr Service solution offering as they act the controlling module within the suite of solution and they HRSC and HRPBM.

- **Objectives Mobile GPS Time Attendance Benefits**

HRMGTA, has the capacity of Tracking and help Employee to monitor they projects and customer activity. This thus reduces efforts of compiling and calculation of time and attendance information.

Overtime, working hours and unpaid hours calculations would be handled by system based on the organisation's policies. Duplication and miscalculation of payment via payroll would thus be eliminated.

- **Employee Features and Functionality**

Help employee to monitor they projects and customer. sales person can monitor the customer he/her visit, and report the projects have problem "message, photo".

- **Superior Features and Functionality**

Check the employee productivity, especially what time at customer site and how long the meeting per visit and the projects progress status.

- **Extensive export functionality**

365HR Service HRMGTA provided a comprehensive list of report as standard feature. Even Linked to the HRLM is the HRRTM with this also supports a third-party reporting tool (BI Reporting Tool) for users to generate many more reports as per the organizational needs.

It also support data exports to other reporting tools like MS Excel Pivot Report for ad-hoc reporting purposes.



## 365HR Service suite of solutions :-

### Functionalities Of 365hr Service Solutions

#### Mobile GPS Tracking Management Module

##### Simple menus

- share GPS and time.
- auto synchronize to the backend system
- field locking

##### Simple registration

- artificial intelligent
- auto response/ auto confirmation

##### Simple check in / check out

- every clock in / clock out will share GPS and time stamp.
- auto synchronize to the backend system

##### Simple check out

- every clock in / clock out will share GPS and time stamp.
- auto synchronize to the backend system

##### Task on the go

- create project
- start project

##### Transaction Audit record

- Any data update , delete, edit, add will save to audit record by "timestamp".

### 365HR Service Mobile GPS Tracking Management setups that encompasses:-

- Direct multiple of employee numbers to time clock codes via HRMGTA.
- Support Multiple calendar for the organisation thus enabling different sets of working and non-working days.
- No limit of working calendars and can be easily maintained by HR user.
- Employee group can linked directly to working calendars.
- Multiple shift roster can be set into each calendar for even greater granularity via drop down menus.
- Easy entry for employee attendance record when needed.
- Maintains pre-approved overtime policies for ease of overtime calculations.
- Workflow enabled (via HR Approval System) in the event overtimes needs to be approved by higher authority.
- Easy uploading of time clock date thus eliminating data entry error.
- Overtime summary available once time clock data has been uploaded.

### 365HR SERVICE AUDIT TRAILS MANAGEMENT FOR ALL MODULE

#### For more information about 365HR Service Solutions :-

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### Mobile GPS Tracking Management Modules

#### Comprehensive Template report for audit trails

Report export functions to MS excel and plain text formats.

#### Mobile GPS Tracking Reports available are shown :

- Clock In / Out By projects reports
- Daily Projects Reports
- Attendance location Reports
- Visited Customer and Projects with message and Photo by time.
- And others...

#### Web Enabled Mobile GPS Tracking application engine

#### Monitor employee attendance transaction history

#### Comprehensive report which covers:

- Report By Pivotal

| Attendance Log          |                                |           |                                       |                    |   |                   |
|-------------------------|--------------------------------|-----------|---------------------------------------|--------------------|---|-------------------|
|                         |                                |           |                                       |                    |   |                   |
| Project                 | Clock In                       | Clock Out | Clock In Location                     | Clock Out Location | Clock In Address  | Clock Out Address |
|                         | 02/10/2018 12:39:30            |           | 3.090573,101.6833                     |                    | Bukit Jali, 57000 Kuala Lumpur, Wilayah Persekutuan, Malaysia | 0:00:00.000       |
|                         | 02/10/2018 12:40:05            | 13:19:03  |                                       |                    | Bukit Jali, 57000 Kuala Lumpur, Wilayah Persekutuan, Malaysia |                   |
|                         | 02/10/2018 02/10/2018 14:32:38 |           | 3.061696,101.68723,3.134519,101.6860  |                    | Kuala Lumpur, Wilayah Persekutuan, Malaysia                   | 2:38:58.000       |
| Kelima Malaysia Sdn Bhd | 02/10/2018 02/10/2018 14:32:38 |           | 3.133765,101.68793,3.133884,101.68773 |                    | KL Sentral, 50470 Kuala Lumpur, Wilayah Persekutuan, Malaysia | 0:30:11.000       |

